



UTC Region 1&2 Meeting  
September 21-23, 2022  
Doubletree by Hilton ~ Nashua, NH  
Exhibit Space Contract

**CONTACT INFORMATION (Will receive all logistical show information)**

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Twitter: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

**The sales team will be in touch with an exhibitor floorplan to secure your booth number.**

**PAYMENT INFORMATION AND AUTHORIZATION:**

**Booth Cost - \$1,000 – members \$1,500 non-members**

UTC Invoices will be sent electronically from [meetings@utc.org](mailto:meetings@utc.org). Please be sure to whitelist this email address to avoid processing delays. To make credit card payments, please contact [Jamar.Rogers@utc.org](mailto:Jamar.Rogers@utc.org) or call Jamar at 202-833-6833. ACH payment instructions are included on the invoice.

**By signing we agree to the following:** Sponsor Contract Terms & Conditions, all terms of which are made a part hereof by this reference and fully incorporated herein, receipt of which is hereby acknowledged.

**Cancellation Policy:** All cancellations must be submitted in writing and received by UTC on or before midnight 8/21/22, and sponsors will be charged a 25% cancellation fee. After the cancellation date of 8/21/22, there will be no refunds and sponsors will be liable for the full sponsorship fee. Written cancellation notices can be emailed to [meetings@utc.org](mailto:meetings@utc.org). No verbal cancellations will be accepted, this includes voicemail messages.

**Postponement/Rescheduling Policy:** In the event the meeting is postponed/rescheduled, the new dates of the the event shall apply and all other terms and conditions of this Agreement will remain operative and in force. Any booth rental fees that have been paid will not be refunded, and any unpaid amount owed will be paid by the sponsor to UTC as provided under the terms of this Agreement.

**Force Majeure:** The performance of this Agreement by either party is subject to acts of God, war, terrorism, government regulation, disaster, fire, strikes, civil disorder, curtailment of transportation facilities preventing or unreasonably delaying at least 25% of attendees and guests from participating in the UTC virtual workshop, or other similar cause beyond the control of the parties making it impracticable, illegal, inadvisable or impossible to hold the conference or provide the facility. This Agreement may be terminated without penalty for any one or more of such reasons by written notice from one party to the other. In addition to the foregoing, should there be any acts of terrorism in North America within 30 days prior to the arrival of the first members of the group which affect transportation facilities and which prohibit 25% or more of UTC’s representatives from participating in the at UTC’s virtual conference workshop, this Contract may be terminated by written notice from one party to the other. In addition, this Agreement may be terminated upon the breach of any material term of this Agreement, provided written notice of such termination is given and another party has been given a reasonable opportunity, under the circumstances, to cure the default, if possible.

**Signature \_\_\_\_\_ Date of acceptance \_\_\_\_\_**

**Countersigned:**

Accepted on behalf of UTC \_\_\_\_\_ Date of acceptance \_\_\_\_\_

**Show Contacts:**

**Cheryl Stratos, Sales ~ [cheryl.stratos@utc.org](mailto:cheryl.stratos@utc.org) ~ 202.833.6811 – returned completed contracts to Cheryl Stratos**

**Kelly Moran, Logistics/Registration ~ [kelly.moran@utc.org](mailto:kelly.moran@utc.org) ~ 443.497.1053**