

Thank you for deciding to exhibit at the 2020 UTC Regions 8, 9 & 10 Utility Technology Forum. The 10' x 10' booth package comes with the following:

- One full complimentary registration
- Additional Booth Personnel registrations (**max 2**) can be purchased for a fee of \$175.00/each
- Pipe & Drape (8' high back drape, 3' high side drape)
- One (1) 7"x44" ID sign
- Pre- & Post-Conference Attendee List

Hotel Accommodations:

UTC has secured a rate of \$65 per night plus taxes & fees at the Silver Legacy for attendees of UTF 2020. Reservations can be made online by [clicking here](#) or by calling 800-687-8733 and identifying themselves as members of the UTC Meeting. The special UTC room rate is available through Thursday, January 9th, pending availability. **There are a limited number of rooms available so please reserve early.**

Booth Services:

Freeman Decorating Company is the official show contractor. [Click here to download the Exhibitor Service kit](#) This kit includes very important show information including but not limited to: Internet/Electric ordering; shipping details; lead retrieval information; advanced discount deadlines; furniture; specialty carpeting; etc. For questions regarding their services please contact Freeman Exhibitor Services at FreemanRenoES@freemanco.com or by calling 775-355-4600.

Tentative Exhibit Schedule (All Events taking place in the Exhibition AB):

| | | |
|-------------|------------------------------|---------------------------------------|
| Move-In: | Monday, Feb 3 rd | 12:00 pm – 4:00 pm |
| Show Hours: | Monday, Feb 3 rd | 5:00 pm – 7:00 pm (Welcome Reception) |
| | Tuesday, Feb 4 th | 12:00 pm – 2:00 pm (Networking Lunch) |
| Move-Out | Tuesday, Feb 4 th | 2:00 pm – 6:00 pm |

Lead Retrieval:

Lead retrieval services will be available to exhibitors at UTF 2020. The service will be provided by ExpoLogic. The order form for lead retrieval will be available soon and will be emailed to all exhibitors.

AV Orders:

For AV Orders please contact Jennifer Fitzpatrick at the Silver Legacy via email at jfitzpatrick@silverlegacy.com

Exhibitor Registration Information:

Each 10' x 10' Booth includes one Complimentary Full registration. This provides access to all aspects of the conference. Additional Booth Personnel registrations (**max 2**) can be purchased for \$175.00/each. Please complete the form located on the event website. Please return to UTC no later than Friday, Jan 24th. Please return your completed form to kelly.moran@utc.org for receipt and confirmation of meeting participation.